

Minutes of Patient Participation Group Meeting (PPG)
Monday 13th January 2025
2pm in the Learning Loft at Library House Surgery (LHS)

Present: Ros Millington, Chairperson PPG, Christine Jones, PPG Volunteer Tony McSpirit, PPG Volunteer Jeannie Stirling, PPG Volunteer Dr Kevin Tipper, GP LHS (Remote) Craig Lee, Practice Business Manager LHS Cheryl Winstanley, Office Manager LHS	
Apologies: Barry Culpin , Viv Culshaw, Gill Stubbs, Alison McCrudden	ACTION
Chair: Craig Lee PM Minutes: Cheryl Winstanley	
1. <u>Welcome and Apologies:</u> As above Craig Lee opened the meeting and welcomed everyone.	
2. <u>Minutes of previous meeting and Matters Arising</u> Members read through the minutes of the last meeting held on 14 th October 2024. All agreed on.	
3. <u>Feedback from surgery patients and surveys</u> Friends and Family data was shown and covered by Craig. The data explained and discussed by Craig. Craig to take a look at some of the negative comments and share info at next meeting. KT requested Cle look at the likely and unlikely section/comments and report back to the next meeting. NHS England opened its 'Changes' Website for us to comment on Primary and Secondary care government plans. Tech/Infrastructure/Moving Care into Primary from secondary Craig to share the link. New Nurses notice board – Whos Who?	
4. <u>Surgery News and Updates.</u> Craig New lights in the main entrance foyer. New staff kitchen to be installed in the next 2 weeks Telephone call explained – call times and numbers ANP roles explained tot eh meeting Cle now publishing call nos and details/stats to the staff monthly	

<p>Recruitment: Craig confirmed that the surgery has recruited a new care navigator Rachel Jackson who has commenced work here.</p> <p>New NHS budget – very mixed bag not sure what that means yet for LHDS – will know more about Feb 2025. There is a spending review with the new government – so thinking a 12 month settle in plan will be needed until further plans announced. Increase again in minimum wage – will cause many problems.</p> <p>Cle explained why this would cause difficulties within the practice.</p> <p>Cle explained the NI raise for employers and the massive effect it will have on the budget.</p> <p>The 22 billion pounds the government have given to the NHS will probably be spent in secondary care.</p> <p>Very mixed bag of information from the government so far.</p> <p>Jeannie commented that we need more community based staff and nurses to provide care in the community.</p>	
<p>5. Update from outside agencies</p> <p>AAA screening – Ros received email to see if they can come and visit us. Ros replied stating we AAA services but yes they could attend a PPG meeting to give us the information. Will raise awareness of AAA screening.</p> <p>Withnell PPG want Ros and Cle to attend their PPG meeting to see if we can help them build their PPG. Meeting 13.11.24 18.00 hours.</p>	
<p>6. National Association for Patient Participation</p> <p>Barry updated us – need to recruit younger members to the group, invites sent out.</p> <p>New online course – NHS supports PC services and G.P's for all staff to take. Its free and for 3 hours. Barry to send Ros the details.</p> <p>Ros approached by 2 patients who enquired about joining the PPG.</p>	
<p>7. New Agenda Items</p> <p>A. CWi thanked PPG members for help with Poppy appeal. CWi explained the new display plans for 2025 – using NHS Calendar of events.</p> <p>B. PPG agreed to Bi-monthly meetings moving forward. Christine asked about an evening meeting – Is that possible, different dates and times - discussed. All agreed on Bi-monthly from January 2025.</p> <p>C. Ophthalmology – Is it the optician who does the referral –</p>	

<p>question posed by V Culshaw via Ros. Question answered by Ros and PPG. Who is responsible for the transport to the Appointments. Ask the secretaries who is responsible for the Transport to the appointment?</p> <p>D. Outside Funding:- Cle applied to Chorley Borough Council – Heating & Lighting under Green Agenda – fund a carbon footprint - £2000 to help with a smart/hive heating system. Cle applied for Front Door funding – electronic door – waiting to get the quote</p> <p>E. Improving the security in the surgery – blue lamps in the toilets Upgrades to the CCTV – again waiting to hear from Chorley Borough Council.</p> <p>F. Ros checked out the Tesco funding – we can apply £1500, £1000 and £500 awards. PPG can apply – Ros/PPG to action and Jeannie to check with her friend – re the bid/fund application.</p> <p>G. CBC group grants – local business grant scheme to reduce Anti social behaviour/security – Cle to apply.</p> <p>H. LCC- warm space grant – Ros/PPG to apply</p> <p>I. Barry discussed issues around PPG needing to open a bank account which would lead to treasure etc – keep any eye on this.</p>	
<p>8. Any Other Business</p> <p>V Culshaw passed her thanks via Ros to the PPG and surgery for their support</p> <p>Tony mentioned the private GP appointments being advertised – Tesco in conjunction with Bupa and Private Appts on the web. Discussion with Dr Tipper about these type of appointments.</p>	
<p style="text-align: center;">**END**</p> <p>Date of Next Meeting 13th January 2025 at 2pm in the Learning Loft.</p>	